



St. James Episcopal Day School, a ministry of St. James Episcopal Church, is committed to developing each child's unique gifts by providing a strong foundation combining academic excellence and spiritual formation within a warm, loving, Christian community.

PreKindergarten Teacher

St. James Episcopal Day School, founded in 1948, is a private, Christian elementary and preschool located in historic downtown Baton Rouge, serving nearly 300 children ages 18 months through fifth grade. St. James Episcopal Day School is accredited by the Southwestern Association of Episcopal Schools. We seek to hire a full time PreKindergarten teacher for the 2023 - 2024 school year.

Qualifications and Skills

The ideal candidate should:

- Hold a Bachelor's Degree in Early Childhood Education
- Have a minimum of three years of teaching experience
- Work well with children and employ effective classroom management skills in line with the principles of Responsive Classroom
- Possess organizational skills with a keen attention to detail
- Communicate effectively verbally and in writing with all stakeholders
- Have a passion for teaching and remain committed to teaching the whole child including their social and emotional growth
- Understand the developmental stages of young children
- Prioritize patience
- Develop and maintain rapport with students, parents, and staff
- Demonstrate the character qualities of professionalism, positivity, enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality.
- If not an Episcopalian, the candidate must be willing to support the tenets of the Episcopal faith
- Complete diocesan required background check and Safeguarding God's People training

PreKindergarten Job Responsibilities

- Support the mission of the school.
- Manage the class effectively and ensure student safety.
- Develop engaging classroom experiences and hands-on learning that promote and support intentional play.
- Design classroom centers that are purposeful and aligned with units of study.
- Encourage inquiry and incorporate developmentally appropriate project-based learning strategies.
- Use a variety of materials, music, art, literature, and experiences to provide depth and breadth.
- Know students well, provide a personalized experience, and report to parents.
- Communicate students' academic and social/emotional progress to families.
- Prioritize social/emotional learning and guide students through their development.
- Work collectively and collaboratively with the teaching team, assistants, colleagues, and administration.
- Reflect on teaching, lessons, progress, and make adjustments as needed.
- Participate in professional growth activities.
- Perform other duties as assigned, including things such as supervisory duty and attending staff meetings.

The position is a full time, ten-month position beginning on August 1, 2023. The PreKindergarten teacher reports directly to the Head of School.

Interested applicants should submit a **letter of intent and resume** to Bridget Henderson at BHenderson@StJamesEDS.org.

St. James Episcopal Day School provides equal employment opportunities to employees and applicants without regard to race, color, religion, sex, gender, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.