



*St. James Episcopal Day School, a ministry of St. James Episcopal Church, is committed to developing each child's unique gifts by providing a strong foundation combining academic excellence and spiritual formation within a warm, loving, Christian community.*

## **4th Grade Teacher**

St. James Episcopal Day School, founded in 1948, is a private, Christian elementary and preschool located in historic downtown Baton Rouge, serving nearly 300 children ages 12 months through fifth grade. St. James Episcopal Day School is accredited by the Southwestern Association of Episcopal Schools and is a three-time National Blue Ribbon School. We seek to hire a full time fourth grade teacher for the 2026 - 2027 school year.

## **Qualifications and Skills**

The ideal candidate should:

- Hold a Bachelor's Degree in Education
- Have a minimum of three years of teaching experience with a preference for ELA and social studies
- Work well with upper elementary students and employ effective classroom management skills in line with the principles of Responsive Classroom
- Be comfortable with technology and have a familiarity with or willingness to learn
- Collaborate with grade level partners and enrichment staff
- Communicate effectively verbally and in writing with all stakeholders
- Have a passion for teaching and remain committed to teaching the whole child
- Possess organizational skills with a keen attention to detail
- Develop and maintain rapport with students, parents, and staff
- Demonstrate the character qualities of professionalism, positivity, enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality
- If not an Episcopalian, the candidate must be willing to support the tenets of the Episcopal faith
- Complete diocesan required background check and Safeguarding God's People training

## Fourth Grade Job Responsibilities

- Support the mission of the school.
- Have a keen understanding of the characteristics of upper elementary students and manage the class effectively.
- Know students well and provide a personalized experience using a variety of resources to meet their diverse needs.
- With learning guides and standards as a model, implement creative strategies in developing lessons and instructing students.
- Design and implement meaningful project-based learning experiences that promote inquiry, collaboration, and authentic application of skills.
- Teach and support the school's writing curriculum, guiding students through the writing process and helping them develop as clear, confident writers across genres.
- Evaluate and communicate students' academic and social/emotional progress to families.
- Work collectively and collaboratively with the teaching team, colleagues, and administration.
- Participate in professional development.
- Reflect on teaching, lessons, progress, and make adjustments as needed.
- Demonstrate professional, ethical, and responsible behavior.
- As part of our collaborative school community, faculty are expected to actively participate in faculty meetings, school events, and community engagement opportunities outside of regular school hours.

The position is a full time, ten-month position beginning on August 1, 2026. The 4th grade teacher reports directly to the Head of School.

Interested applicants should submit a **letter of intent and resume** to Bridget Henderson at [BHenderson@StJamesEDS.org](mailto:BHenderson@StJamesEDS.org).

*St. James Episcopal Day School provides equal employment opportunities to employees and applicants without regard to race, color, religion, sex, gender, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.*